

POINT LOMA HIGH SCHOOL - POINTER ASSOCIATION
Board of Directors and General Session Meeting
Meeting Minutes
Monday, December 9, 2019

Prepared by: Dana Nuanez, Secretary

In Attendance

PA Board of Directors Present: Brant Brockett, President
Tom Xitco, Treasurer & Officer
Dana Nuanez, Secretary & Officer
Becky Rhea, Activities & Projects Director
Leigh Burdine, Communications Director

PLHS Representatives and PLHS Staff: Hans Becker, Sarah Brandl

PA Community: Skye Pickett, Kathee Weisenberg, Jen Doug, Carolyn O’Gormen Fazzolovi

Call to Order: Meeting called to order at 6:04PM by Brant Brockett. It was determined that a quorum of the Board of the Directors of the Pointer Association was achieved (5 of 9 present). Absent were: Scott Deschenes, Melinda Albright, Kim Jessop-Moore, Nicole Taylor

I. Introductions and General Business

Introductions: No introductions.

Meeting Minutes: The meeting minutes are uploaded to the digital filing cabinet. The meeting minutes of the PLHS Pointer Association (PA) dated October 14, 2019 were reviewed. Becky Rhea made a **motion** to approve the minutes. Jen Doud seconded the motion. All approved, none opposed. Motion passed.

II. School Reports

Principal’s Report (Hans Becker).

- Working though construction issues; the fire alarm continually goes off.
- On March 19th PLHS, the Point Loma Cluster Expert Lectures series hosts Dr. Tim Elmore, author of *Generation Z, Unfiltered*. Hans Becker anticipates that the PL Cluster will ask for a donation at the January PA meeting.
- Emergency training was held with the staff; performed a lock-down drill with the student body. The “run, hide, fight” protocol was introduced, which focuses on situational awareness. All teachers will ultimately be given radios for their classrooms and gate keys.
- School start time. Hans Becker provided an update on school start times; next Fall, PLHS will start anywhere between 8:30AM – 9:30AM. The same six (6) period schedule will occur, it will just start later. Anticipate confirmation on the start time in February.

Faculty Report (Amy Denny)

- No update.

ASB President (Skye Pickett)

- Another Blood Drive will be held December 10, 2019. The last blood drive held on September 24th went well; goal was met.
- Winter Sports Pep Rally will be held this Friday, October 18th.
- Campus Tour was successful.
- ASB Ball will be held February 1, 2020 from 7:00PM – 10:00PM. Citizenship criteria has been distributed to students and will be broadcast via eblast.

Head Counselor Report (Sarah Brandl)

- Last month, one-on-one meetings were conducted with 9th – 11th grade students as the counselors are preparing for next year's schedule. Anticipate additional meetings in January and February to talk with the students.
- January 16, 2020 is New Family Night.
- Meeting with 8th graders in January.
- Scholarship widow opens in March; anticipate that this will be worked on during Spring Break.

Athletic Director Report (Alex Van Heuven)

- Update provided by Hans Becker.
- Winter Sports are in full swing.
- Cash for College was a small turnout; SAT was held that day and it was also raining.

III. PL Cluster Foundation Report (Isabelle Leyva)

- No report.

IV. Treasurer's Report (Tom Xitco)

- All bank accounts have been reconciled through November 30, 2019; there was no PA meeting in November.
- Working with Brian Carter in the Finance Office to remedy payments via the PA to coaches or instructors. It was recently learned that the PA should not have been paying any coaches or instructors directly. Anyone working with the students has to be paid through the school; Boosters that were paying coaches or instructors directly were given some time to organize the paperwork in order for the District to pay the coaches and instructors. The biggest impact was with Band; an inquiry was made if the Band Boosters can do anything to get their coaches and instructors paid quickly. The District has advised that the PA can no longer process checks. Hans Becker advised that as soon as the appropriate paperwork has been received and coaches/instructors are cleared, they will be paid as soon as possible.
- The PA Board decided to open another bank "sub-account" for the Senior Class; there are many financial transactions associated with the Senior Class and this account will be used again and again, including acceptance of Paypal and Venmo payments.
- Budget update. Track & Field is going to reimburse the PA for the next installment payment associated with the PA's purchase of equipment last year. Tom Xitco to clear with Coach V if payments can be deducted by December 31st. Dana Nunez to research BOD Minutes and determine if that was discussed last year.

V. Vice President - Internal Reports – Melinda Albright

- No report
- A question was raised about Melinda Albright's status as she has not been responding to anything this year. Brant Brockett to send an official email inquiring about her status.

Activities & Projects Director (Becky Rhea / Donna Schmidt)

- Becky Rhea is working on assembling a committee for The Gala and was going to reach out to individuals who chaired the last Gala. It was advised that Maria Gibson chaired the last Gala.
- Most important item at this point is to secure a location.
- Inquiry was made about any Gala funds that may have been left over from the last Gala; possible "seed money". Tom Xitco confirmed that there were not any funds that carried over. Tom Xitco asked what would need to be fronted in order to secure a venue.
- Becky Rhea needs someone to take over for The Bite next year. Per Brant Brockett, need to meet with the Liberty Station Association; they may not allow us to have The Bite next year. Brant will reach out to the Liberty Station Association to inquire about holding the event at Liberty Station on May 19, 2020.
- Discussion was held that if The Bite becomes too challenging, then change the event to a different concept; i.e., a Parent's Night Out.
- The PLHS website needs updating. Dana Nuanez to review and arrange for the information to be updated.

Boosters Director (Nicole Taylor)

- No update.

• Vice President - External Reports (Scott Deschenes)

- No report

Communications Director (Leigh Burdine / PLHSnews@gmail.com)

- No report.

Publicity Chair (Vacant)

- No report

Alumni Association Director (Kim Jessop-Moore)

- No report

Gifts & Grants (Kathe Weisenberg)

- The list of Fall 2019 Gifts and Grants requests was distributed.
- Leigh Burdine made a **motion** to approve the Gifts and Grants as presented. Becky Rhea seconded the motion. All approved, none opposed.
- January 31, 2020 is the deadline for receipts to be submitted; PA to write one check to the school for Gifts and Grants.

VII. New Business, Roundtable, Announcements

- Nothing to report.

Adjournment: The meeting adjourned at 7:12PM.

Upcoming PLHS Pointer Association Meetings (held in PLHS – Room 301), 2nd Monday of each month at 6:00PM:

January 13, 2020

February 10, 2020

March 9, 2020

April 13, 2020

May 11, 2020

June 8, 2020